

## Registration Requirements

**All Requirements Must Be Submitted Before Registration Will Be Processed**  
**It is the parent's responsibility to provide requirements upon registration.**

\_\_\_ Proof of Residence - must be one of the following:

1. If purchased new home: Settlement Statement received at closing
2. If renting: Lease agreement
3. Two utility bills - water, electricity, gas, garbage – not phone, cable, or other pieces of mail
4. When moved in someone:

When residing with other individuals in their home, a notarized residency affidavit (obtain from school) must be submitted signed by the individual with whom the student's parent/guardian is living and verifying that the enrolling parent/guardian is residing in that home, along with proof of residency (#'s 1,2, or 3 above) from the person owning the home.

\_\_\_ Withdrawal Papers from previous school should include:

1. \_\_\_ Current Immunizations Certificate on Georgia forms - Out of State immunizations must be transferred to a Georgia form at the Health Dept.
2. \_\_\_ Vision/Hearing/Dental Certificate on Georgia forms Out of State students must obtain this from the Health Dept.
3. \_\_\_ Birth Certificate
4. \_\_\_ Social Security Card
5. \_\_\_ Guardianship/Custody Documentation - when person enrolling student is **not** natural parent - must be obtained from Probate Court
6. \_\_\_ 2009-2010 Report Card (all grading periods) showing promotion to the next grade.
7. \_\_\_ For 6<sup>th</sup> and 8<sup>th</sup> Grade Only if coming from a Georgia School: CRCT Scores
8. \_\_\_ Complete Address and Phone Number of Previous School

\_\_\_ For Special Ed. Student: I.E.P., Psychological Report, Eligibility Report

\_\_\_ For Gifted Student: Gifted Eligibility Report. Students coming from out of state will be tested before placement in Gifted classes. Contact the school for testing dates.

\_\_\_ For ESOL Student: International Center Documentation and ESOL Documentation. If you do not have this documentation, please call our International Center at 678/985-5200 to set up an appointment for your child to be tested.